
Book Club Kick Off: Notes & Suggestions

This is meant to suggest a format and talk-ing point list for the Facilitator and Book Club participants. Nothing about this is mandatory or prescriptive. Here is a link to the FAQ on Windex for any questions.

Book Title, Participants, and Facilitator: *The facilitator is responsible for scheduling meetings, reserving a room, and guiding the discussion. However, below you may decide that the discussions will be in a different format. The facilitator is a leader when a leader is needed.*

Radical Candor, Kim Scott

Participants are AJ, Frank, Dale B., Tod, and Stef (facilitator).

Our Reading and Meeting Schedule: *You may wish you read by chapters together (we will read through chapter 5 and meet again); you may wish to read a chapter a week and have mini-meetings; you may wish to read the entire book and have two meetings at the conclusion. This is up to you. The only important thing is to agree as a group and to meet at least twice more.*

Our group will read two chapters a week so that we finish in ten weeks.

2nd meeting: after chapter 7

3rd meeting: after chapter 14

4th and final meeting: after finishing the book

Our Meeting/Discussion Format: *You may wish to Google discussion questions and each pick one to facilitate; you may have an ongoing GDoc with questions that you each brainstorm on; you may agree that the Facilitator will guide the discussion freely.*

Before each meeting, Stef will encourage participants to add a few questions for folks to consider to our Google Doc. Participants will "adopt" a question on the Google Doc as a way of acknowledging that they will run the discussion around that question. That way, everyone is responsible for one question. Stef will ensure that we stay on time and that everyone feels ownership and feels heard.

We will do a loose check-in at the top of the meeting about how everyone is finding the book, and then we will popcorn around with the questions.

Action Items at Meeting Close, if any:

- 1. Stef to make and share the Google Doc*
- 2. Everyone to add questions before next meeting*
- 3. Stef to add the next appointment to the calendar and invite everyone*

Teamwork Link to Add Your Time: